

A **Regular** meeting of the Buellton Union School District Board of Trustees was held on **Wednesday, March 10, 2021** via video conference and at the Jonata Middle School Library.

Trustees Present: Jessie Skidmore, Elaine Alvarado, Christy Nordgren, Allison Jordan and Ryan Sullivan

Administration Present: Dr. Randal Haggard, Claudia Echavarria, Rebecca Holmes, Diane Turner and Lisa Melby

- I. **Call to Order, Roll Call and Public Comment on Closed Session Agenda Items**
- II. **Closed Session**
 - A. Conference with Legal Counsel – Potential Litigation (Pursuant to Government Code §54956.9(d)(2)) – 1 potential case
 - B. Personnel Matters - (Pursuant to Government Code § 54957)
 - C. Employee Discipline, Dismissal, Release (Pursuant to Government Code § 54957)
- III. **Opening Ceremony –**
 - A. Call to Order and Roll Call - *Jessie Skidmore opened the meeting at 7:24pm and reported all members were present.*
 - B. Report of Actions Taken During Closed Session – *Mrs. Skidmore continued by reporting that the Board of Trustees just came out of closed session and Item #1) Approve early retirement incentive for Certificated and Classified Management of \$15,000 to go towards Health Benefits or a tax sheltered annuity. The Vote was 5-0, with Board Members Skidmore, Alvarado, Nordgren, Sullivan and Jordan voting Aye. On the Classified retirement incentive the vote was 4 Nays, 1 Recusal. The Nay votes were Board Members Skidmore, Sullivan, Nordgren and Jordan. The Recusal was Board Member Alvarado.*
 - C. Pledge of Allegiance – *Led by Jessie Skidmore*
 - D. Buellton/Consortium Pride – *Lisa Melby presented Buellton Pride to Monica Brennen, Santiago Cruz, Mateo Cruz, David Jaimes, Ever Toriche and Emmanuel Uribe. These students all were recognized for their stellar Lexia participation over the February break. Claudia Echavarria gave Consortium Pride to the School Nurses and Health Clerks. Janette Porter, Miranda Burford, Brenda Beas-Palacios, Carrie Hicks, Jessica Moffet, Cara Hunter and Megan Tomassini for their continued efforts and hard work.*
- IV. **Continue Opening Ceremony**
 - A. Establish Order of the Agenda – *No changes*
 - B. Governing Board Comments – *Elaine Alvarado said she attended the PTSA meeting and thanked them for all their hard work to raise funds for our schools. Christy Nordgren said she feels hopeful to the return of normalcy. She feels hope to have kids back on our schools. Jessie Skidmore said she has heard nothing but positive comments on the return of students to our schools.*
- V. **Public Comments/Staff Comments**

A public comment was received from Karin Baty:

I have liked attending virtual board meetings. It is a more convenient way to stay connected to school business. I would appreciate if virtual board meetings will be available in the future, even after we are able to meet with large groups of people in person. Thank you.

Karin Baty

A public comment was received from Kyle Abello:

*Madame President and Honorable Board Members,
Thank you all for your service in these challenging times and for your dedication to the continuing partnership between the District and the City in providing facilities and programs that serve our students, teachers, and school staff and the larger community. We are very excited to have more kids returning to campus, and we are happy to be able to offer expanded hours for the Zone so our middle school kids have a safe, supervised place to go on school days from 12:30-6pm. Through the wide array of programs at Buellton Rec, we remain committed to enriching the lives of our youth and providing social and recreational*

activities that complement their academic education.

Sincerely,

Kyle Abello, Buellton Recreation

VI. **Correspondence** – Letter from Vista Del Mar Union School District

VII. **School/Community Reports**

- A. Superintendent – *Dr. Haggard started his report by talking about the joy of having students back on campus. He will forever remember these return to school and the joy on the faces of our students and staff.*
- B. Principal – *Lisa Melby started her report thanking all her staff for the seamless and tireless work of the staff for the return of our TK-2nd grade students. She had many volunteers who helps students to their new classroom. 6th graders come in on Monday and hopefully the 7th and 8th graders later that week as well if public health permits. Jonata report cards were mailed out last week and Oak Valley report cards will be mailed on next Monday.*
- C. Special Education – *Claudia Echavarría started her report by saying that the best part of her year so far was escorting students back to class earlier this week. She continued to talk about the transition meetings taking place currently. She ended by saying she is grateful for having students at the schools.*
- D. B.E.A. – *Debbie Goldsmith started her report by saying that she is hopeful that all staff will be vaccinated soon. Negotiations will happen later this month for both Certificated and Classified units.*
- E. P.T.S.A – *Katie Steiner, PTSA Secretary, started her report by saying that last night the PTSA board met last night and reported that the Pattibakes fundraiser was very successful. Great news is the Jog-A-Thon will happen this year in April or May.*

VIII. **Information Items**

- (Information) A. Enrollment/Staffing for 2020-2021 school year-information will be presented based on current enrollment.

*Dr. Haggard brought forth an Enrollment report for Board review. As of March 4th the student enrollment is down 88 students which is a significant loss of revenue for the district. **No Action was taken on this item. Information Only.***

- (Information) B. COVID-19 Update – Dr. Haggard will update the Board on district issues related to the COVID-19 pandemic.

Dr. Haggard started his report by talking about an AALRR article on reopening legislation. We will continue to do surveillance testing for our staff. Vaccination has been a challenge but the district has been sending staff to Lompoc Valley Medical Center for their vaccine and we are hopeful to send staff who wants to be vaccinated to get this done by next week if at all possible.

IX. **General Items**

- (Action) A. Approval COVID-19 Safety Plan (CSP) - Dr. Haggard will present elements of the district's COVID-19 Safety Plan (CSP) for board review and approval.

*Dr. Haggard presented the district's COVID-19 Safety Plan for board review and approval. Dr. Haggard reviewed the key elements of the documents with the Board of Trustees. Christy Nordgren **MOTIONED** to approve the COVID-19 Safety Plan as presented. Allison Schwartz **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

- (Action) B. Approval of 2nd Interim Report - Dr. Haggard, Rebecca Holmes and Diane Turner will present the Second Interim Report for board review and approval.

Rebecca Holmes and Diane Turner presented the 2nd Interim Report with the Board of Trustees. Mrs. Holmes and Mrs. Turner reviewed the Fund 01 and Fund 06 (Special Ed) and reviewed the district's

financial picture. Jessie Skidmore **MOTIONED** to approve the 2nd Interim Report as presented. Allison Jordan **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.**

(Action) C. Approval of Revisions to Job Descriptions - Dr. Haggard will present revised job descriptions for board review and approval.

*Dr. Haggard brought forth revisions to several job descriptions for some Consortium and District Office employees. Elaine Alvarado **MOTIONED** to approve the revised job descriptions as presented. Jessie Skidmore **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

(Action) D. Sunshine of BUSD Topics for Collective Bargaining, BEA Certificated Unit – Dr. Haggard will bring forth the topics for collective bargaining that the district is proposing for negotiations with BEA, Certificated Unit.

*Dr. Haggard brought forth the sunshine of topics for Collective Bargaining, BEA Certificated Unit. Jessie Skidmore **MOTIONED** to approve the sunshine of topics for Collective Bargaining, BEA Certificated Unit as presented. Christy Nordgren **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

(Action) E. Sunshine of BEA Topics for Collective Bargaining, BEA Certificated Unit – Dr. Haggard will bring forth the topics for collective bargaining that the district received from Buellton Education Association, Certificated Unit.

*Dr. Haggard brought forth BEA's sunshine of topics for Collective Bargaining, BEA Certificated Unit. Christy Nordgren **MOTIONED** to approve the BEA's sunshine of topics for Collective Bargaining, BEA Certificated Unit as presented. Jessie Skidmore **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

(Action) F. Sunshine of BUSD Topics for Collective Bargaining, BEA Classified Unit – Dr. Haggard will bring forth the topics for collective bargaining that the district is proposing for negotiations with BEA, Classified Unit.

*Dr. Haggard brought forth the sunshine of topics for Collective Bargaining, BEA Classified Unit. Elaine Alvarado **MOTIONED** to approve the sunshine of topics for Collective Bargaining, BEA Classified Unit as presented. Ryan Sullivan **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

(Action) G. Sunshine of BEA Topics for Collective Bargaining, BEA Classified Unit – Dr. Haggard will bring forth the topics for collective bargaining that the district received from Buellton Education Association, Classified Unit.

*Dr. Haggard brought forth BEA's sunshine of topics for Collective Bargaining, BEA Classified Unit. Jessie Skidmore **MOTIONED** to approve the BEA's sunshine of topics for Collective Bargaining, BEA Classified Unit as presented. Allison Jordan **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

(Action) H. Approval of Updated Governing Board Authorized Signature Form – Dr. Haggard will bring forth an update to the Governing Board Authorized Signature Form required by SBCEO.

*Dr. Haggard brought forth an update to the Governing Board Authorized Signature Form for Board review and approval. Christy Nordgren **MOTIONED** to approve the update to the Board Authorized Signature Form as presented. Jessie Skidmore **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

(Action) I. Approval of Resolution No. 21-10 “Representation of the Santa Barbara SIPE JPA Board” - Dr. Haggard will bring forth Res. No. 21-10 Representation of the Santa Barbara SIPE JPA Board” for board review and approval.

*Dr. Haggard brought forth Resolution NO. 21-10 "Representation of the Santa Barbara SIPE JPA Board" for board review and approval. Jessie Skidmore **MOTIONED** to approve Resolution NO. 21-10 "Representation of the Santa Barbara SIPE JPA Board" as presented. Allison Jordan **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

- (Action) J. Approval of Res. No 21-11 "Acknowledging Proposition 51 Bond Authority Insufficiency" – Dr. Haggard will bring forth Res. No 21-11 "Acknowledging Proposition 51 Bond Authority Insufficiency" for board review and approval.

*Dr. Haggard brought forth Resolution No. 21-11 "Acknowledging Proposition 51 Bond Authority Insufficiency" for board review and approval. Christy Nordgren **MOTIONED** to approve Resolution No. 21-11 "Acknowledging Proposition 51 Bond Authority Insufficiency" as presented. Elaine Alvarado **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

- (Action) K. Election for CSBA Delegate Assembly Representative - Dr. Haggard will have the Board elect a delegate to serve as the CSBA Delegate Assembly Representative for our Region. The Board as a whole needs to elect/and or write in a name for the representative they choose.

*Dr. Haggard brought forth the CSBA Delegate Assembly Representative form for board action. Elaine Alvarado **MOTIONED** to vote for Luz Reyes-Martin. Jessie Skidmore **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

- (1st Reading) L. 1st Reading of Board Policies– The board will conduct a first reading of the following board policies:

AR 4157.1/4257.1/4357.1 "Work Related Injuries"

*A first reading of AR 4157.1/4257.1/4357.1 "Work Related Injuries" was made by the board. **No Action was taken on this item First Reading of policies only.***

- (Action) M. 2nd Reading of Board Policies– The board will conduct final reading of the following board policies:

BP/AR 5113.2 "Work Permits"
BP/AR 5141.31 "Immunizations"

*A second and final reading of BP/AR 5113.2 "Work Permits" and BP/AR 5141.31 "Immunizations" was made. Jessie Skidmore **MOTIONED** to approve BP/AR 5113.2 "Work Permits" and BP/AR 5141.31 "Immunizations" as presented. Allison Jordan **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

X. Approval of Minutes/Action Consent Agenda

Consent Agenda Summary

- (consent) 1. Minutes of the Regular Meeting held February 10, 2021
- (consent) 2. Approve for payment - General Fund Warrant Report
- (consent) 3. Approval of Personnel Action Form
- (consent) 4. Donations – From Buellton Chamber of Commerce and United Way – KN95 & Medical Masks
- (consent) 6. Approval of Agreement between BUSD and CompuVision for Managed Services
- (consent) 7. Approval of Agreement between BUSD and Eide Bailly LLP for Audit Services
- (consent) 8. Approval of Agreement between BUSD & PowerSchool
- (consent) 9. Approval of Agreement between BUSD & CLC for School Facilities Consulting Services

XI. Closing

A. Future Meeting Dates

- April 14, 2021
- May 12, 2021
- June 16, 2021
- June 23, 2021
- No Meeting in July 2021
- August 11, 2021
- September 8, 2021
- October 13, 2021
- November 10, 2021
- December 8, 2021
- December 15, 2021

B. Adjournment

*Ryan Sullivan MOTIONED to approve Consent Agenda as presented. Allison Jordan **Seconded** the motion. **The Ayes have it with a vote of 5-0.** Jessie Skidmore read the Consent Agenda. There being no further business the open session of the meeting adjourned at 9:31pm.*

Respectfully Submitted,



Terri Schrepel
Buellton Union School District



Elaine Alvarado - Clerk of the Board
Buellton Union School District